

**CELINA CITY BOARD OF EDUCATION  
BOARD MINUTES  
MONDAY, NOVEMBER 20, 2023  
HIGH SCHOOL LECTURE HALL  
6:00 p.m.**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

The Celina City Board of Education met in regular session on November 20, 2023 at 6:00 p.m. in the High School Lecture Hall. President Bill Sell called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Sell, Mr. Huber, Mrs. Vorhees, Mrs. Guingrich and Mr. Huelsman answered the roll call.

**23-59** On a motion by Mr. Huber, seconded by Mr. Huelsman, the Board set the agenda as presented.

VOTE: Mrs. Guingrich: Aye, Mr. Huber: Aye, Mrs. Vorhees: Aye, Mr. Huelsman: Aye, Mr. Sell: Aye. Approved

**RECEPTION OF PUBLIC**

1. Award winning thesis - Laura Simons from Primary School shared with the Board her award-winning thesis experience which was a study involving her students. Laura wrote her Master's Thesis which she presented at the Midwestern Education Research Association Regional Conference which she was very excited to do. She was then asked to submit her name to possibly be chosen to present at the National Conference, so she did. Laura was chosen to go and present at the Association of Literacy Educators and Researchers National Conference, and she was awarded the Future Leaders Literacy Award for her Master's Thesis.
2. Celina Middle School – Andy Mikesell gave a presentation on academics and extracurricular activities in his building.
3. Joni Minnich, OAPSE President – not present
4. Cheri Hall/Tressie Sigmond, Co-CEA Presidents – not present

**23-60** On a motion by Mr. Huber, seconded by Mr. Sell, approved the presentation of the consensus agenda.

A. Treasurer's Report – Mrs. Michelle Mawer

1. Approve the minutes of the October 16, 2023 Regular meeting and October 24, 2023 and October 26, 2023 Special Board of Education meetings.
2. Approve the Cash Summary Report for the month of October 2023 showing revenues of \$6,485,982.84 and expenditures of \$5,673,077.26
3. Approve the Bank Reconciliation Report for October 31, 2023. The balance as of October 31, 2023 is \$92,408,582.29 of which \$72,326,606.12 is for the building project.
4. Approve the Spending Plan Summary for October 2023.
5. Approve checks written in October 2023 for \$5,975,087.90
6. Approve the FY 24 November 5 Year Forecast and authorize the Treasurer to submit the same to the Ohio Department of Education.
7. Approve the 2023-2024 Service Agreement with Montgomery County ESC for Hearing/Audiology Services

8. Approve the 2023-2024 Service Agreement with Montgomery County ESC for Educational Assessment Team
9. Approve the 2023-2024 Service Agreement with Montgomery County ESC for Low Vision/Orientation & Mobility
10. Approve a fee of \$4700 to vacate Holly Street and for this to happen prior to the commencement of the 7-12 school construction.
11. Approve the following “then and now certificate.” It is hereby certified that both at the time of the making of this order and at the date of the execution of this certificate the amount required to pay this order has been appropriated for the purpose of the order and is in the treasury or in the process of collection to the credit of the fund, free from any previous encumbrance. I recommend that the following invoices of \$3,000 and over be authorized for payment by the Celina City Board of Education:

Celina Municipal Utilities Inv dated 9/22/2023 for \$40,324.74 providing new service and transformer at PK-6 building.

Scholastic Book Fairs Inv# W5422249BF dated 11/6/23 for \$3,336.61

Access Engineering \$4,700 dated June 13, 2023.

12. Approve the amendments to the FY 24 Permanent Appropriations, as presented.
13. Accept the following donations:
  - \$500 from Affolder Equipment Sales, Inc. for Tri Star FFA jackets
  - \$500 from J & M Manufacturing Co, for Tri Star Ag IT jackets
  - \$500 from Armcorp Construction Inc. for Tri Star Construction jackets
  - \$500 from Peterson Construction for Tri Star Construction jackets
  - \$600 from Bruns Construction Enterprises, Inc. for Tri Star Construction jackets
  - \$500 from Mercer County Civic Foundation for Tri Star FCCLA.
  - \$500 from Irene Jones to Spike’s Place
  - \$1000 from Four Diamond Title Services LLC to Celina Spirit Squad for Dayton Children’s Toy Drive
  - \$1500 from CCSCO (\$500 to CPS, CES, & CIS) for end of quarter rewards parties.

B. Classified Report – Mr. Ken Schmiesing

**Personnel**

1. Recommend approval of the following substitutes for the 2023-24 school year:
 

Traci Canary	Michelle Heindel	Cynthia Werling
Jenna Williams	Stephen Young	Brooke Stephenson
Madison Jeffries		
2. Approve to accept the resignation of Linda Haynes, Cafeteria Worker @ High School, 186 days / 3 hours, effective October 11, 2023.
3. Approve to accept the resignation of Traci Canary, Cafeteria Worker @ Middle School, 186 days / 3 hours, effective November 3, 2023.
4. Approve to accept the resignation of Kelly Braun, Teacher Assistant @ High School, effective 11/22/23.
5. Approve to accept the resignation of Denise Smith, Bus Driver @ Celina Schools, 187 days / full route, effective November 8, 2023 (p.m.)
6. Approve to hire Lisa Bragg, Secretary – Data Entry & Quality Assurance @ Head Start, \$14.96 per hour / 214 days / 8 hours, effective 8/15/23, completed probationary period.

7. Approve to hire Lindsay Bath, Educational Aide @ Primary, Step 0 / 187 days / 2.5 hours, effective 8/21/23, completed probationary period.
8. Approve to hire Ingrid Smith (2<sup>nd</sup> job), Bus Aide @ Bus Garage / Step 0 / 187 days / 2.5 hours, effective 10/9/23, completed probationary period.
9. Approve to hire Amber Martin, Cafeteria Worker @ Middle School – Step 0 / 186 days / 2.5 hours, effective 8/23/23, completed probationary period.
10. Approve to hire Kelsea Williams, Education Aide @ CES/CIS – Step 0 / 187 days / 5.75 hours, effective 8/21/23, completed probationary period.
11. Approve to hire Tonya Harsh, Cafeteria Worker @ CIS – Step 0 / 186 days / 2 hours, effective 8/23/23, completed probationary period.
12. Approve to hire Teresa Randolph, Teacher Assistant @ CIS – Step 0 / 187 days / 6.75 hours, effective 8/21/23, completed probationary period.
13. Approve to hire Kristin Thobe, Teacher Assistant @ CIS – Step 0 / 187 days / 6.75 hours, effective 8/21/23, completed probationary period.
14. Approve to hire Kelly Hathaway, Bus Driver @ Celina Schools – 187 days / full route, effective 8/23/23, completed probationary period.
15. Approve to hire Amber Gehle, Educational Aide @ Primary – Step 0 / 187 days / 5.75 hours, effective 8/21/23, completed probationary period.
16. Approve a 60-day probationary contract for Janice Puthoff, Cafeteria Worker @ Primary School – Step 0 / 186 days / 3 hours, effective October 23, 2023.
17. Approve a 60-day probationary contract for Tonnia Miller, Teacher Assistant @ Primary School – Step 1 / 187 days / 6.75 hours, effective November 7, 2023.
18. Approve a 60-day probationary contract for Rachel Moen, Teacher Assistant @ Primary School – Step 0 / 187 days / 5.75 hours, effective November 7, 2023.
19. Approval of a change of contract for Becky Blanchard, Cafeteria Worker @ High School, 186 days / 2 hours to Cafeteria Worker @ High School – Step 5 / 186 days / 3 hours, effective October 30, 2023.
20. Approval of a change of contract for Janice Puthoff, Cafeteria Worker @ Primary, requesting 10 deduct days for November 13 – 22 and December 21 and 22, 2023. Scheduled vacation prior to accepting position as cafeteria worker.
21. Approval of a change of contract for Kristin Thobe, Teacher Asst. @ Intermediate School, who took 1.5 deduct days without prior approval for the dates of 10/20/23 and .5 day on October 23, 2023.
22. Approval for Melinda Hunter, Custodian @ Primary School to continue her leave of absence until SERS determines her disability appeal.
23. Approval of a stipend payment of \$200 to Jack Sturgill for recruiting a new bus driver, per negotiated contract.

### **Resolution**

1. ~~Approve the purchase of Bobcat Model UW56 Toolcat Utility Machine from Bobcat of Mercer at a cost of \$86,400. Pending BWC grant paying for \$40,000.~~

### C. Certified Report – Dr. Ken Schmiesing

#### **Personnel**

1. Recommend approval of the following substitutes for the 2023-24 school year:  
                   Catherine Chilcoat                    Leah Green                    Molly Baltzell
2. Approval to accept the resignation of Abigail Post, Vo Ag Teacher @ High School. Resigned before starting position.
3. Approve to accept the resignation of Jason Tribolet, Head Varsity Softball Coach for the 2023-24 school year, effective 11/10/23.

4. Approve to accept the resignation of Madelynn Sudhoff, Head Varsity Girls Golf coach, effective 11/7/23.
5. Approval of a mid-year contract for Cassandra McGue, 5<sup>th</sup> & 6<sup>th</sup> Band Teacher @ Intermediate School, BS 0 years, effective 1/3/24 – 8/31/24, pending graduation and proper certification.
6. Approval of a mid-year contract for Sadie Devore, VoAg Teacher @ High School, BS 0, effective 1/3/24 – 8/31/24, pending graduation and proper certification.
7. Approval of a change of contract for Tiffany Stuckey, Teacher @ Primary School, requesting 4 deduct days for October 17, 18, 19, 20 and November 10, 2023 due to sickness. Sick leave has been exhausted.
8. Approve the following personnel for Supplemental contracts for the 2023-24 school year (pending proper certification)
 

Dave Maurer, Asst. Var. Baseball .75 FTE	Cl. IV	6 yrs. exp.
Kyle White, Head MS Track	Cl IV	7 yrs. exp.
Joel Trisel, High School Musical	Cl IV	0 yrs. exp.
Christopher Wood, Asst. High School Musical	Cl IV	0 yrs. exp.
Sadie Devore, FFA .50 FTE	Cl VIII	
9. Approve the following personnel for Pupil Activity Program contracts for the 2023-24 school year: (pending proper certification and background checks)
 

Bill Rockwell, Asst. Var. Baseball .25 FTE	Cl IV	5 yrs. exp.
Dylan Feister, 7 <sup>th</sup> Baseball	Cl IV	1 yr. exp.
Renee Williams, Head Softball Coach (Interim)	Cl II	5 yrs. exp.
Dave Hucke, Asst. Var. Track	Cl IV	29 yrs. exp.
Chad Highley, Asst. Var. Track	Cl IV	2 yrs. exp.
Mike Dodds, Asst. MS Track	Cl V	3 yrs. exp.
Kari Dameron, Asst. MS Track	Cl V	3 yrs. exp.
Luke Bowsher, Asst. MS Track	Cl V	3 yrs. exp.
10. Approve the following volunteers for the 2023-24 school year (pending certification):
  - John Lazarich – Baseball
  - Karen Lazarich – Track
11. Recommend approval of the following extended service days for the summer of 2024.
 

Sadie Devore, VoAg	22 ext. days
Jerry Kohnen, Rec Tech @ Tri Star	5 ext. days

**Resolution**

1. Approve the Gifted Education Plan to fulfill the Ohio Department of Education’s requirement.

**Tri Star**

1. Tri Star report
2. Approve the following rates of pay for the Tri Star Adult Education programs:
 

Precision Machining/CNC	\$50 per hour
FANUC Robotics	\$50 per hour
Welding	\$50 per hour
Elementary Workshops	\$40 per hour
3. Approve Tri Star Advisory Board Referral #136 for a Mimaki Print & Cut Printer at a cost of \$29,895. Funds will be taken out of the Civic Foundation Donations.

**Head Start**

1. Head Start report
2. Approve the Head Start Administrative Compensation Plan:  
6% COLA, which is retroactive to December 1, 2022  
2% increase which is effective 12/1/23.
3. Director is asking for an approval of a 5% retention incentive payment to all Head Start employees in accordance to the Retention Incentive Policy (included in Attachment 4).  
Distribution date of payment is 11/22/23.

**SECOND READING: Board Policies**

**Bylaws**

0141.2 Conflict of interest

**Program**

2623.02 Third grade reading guarantee.

**Professional Staff**

3120.08 Employment of personnel for co-curricular/extra-curricular activities

**Classified Staff**

4120.08 Employment of personnel for co-curricular/extra-curricular activities

**Students**

5320 Immunization

5330 Use of medications

5337 Care of students with active seizure disorders

**Finances**

6240 Board of revision complaints and countercomplaints

6700 Fair labor standards act (FLSA)

**Property**

7440 Facility security

**Operations**

8120 Volunteers

8210 School calendar

8330 Student records

8600 Transportation

8650 Transportation by school van

**Relations**

9160 Public attendance at school events

9211 District support organizations

9270 Equivalent education outside the schools & participation in extra-curricular for students not enrolled in the district.

After discussion of the Consensus Agenda, with the removal of the Resolution from Section B-Classified Report, Mr. Sell called for the vote for the remaining items.

VOTE: Mrs. Guingrich: Aye, Mr. Huber: Aye, Mrs. Vorhees: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye Approved

**OTHER BUSINESS BY BOARD/ADMINISTRATION**

On a motion by Mr. Huber, seconded by Mrs. Vorhees to approve the following personnel for Supplemental contracts for the 2023-24 school year (pending proper certification:

Erika Draiss, Asst. Var. Track

CI IV 8 yrs. exp.

VOTE: Mr. Huber: Aye, Mrs. Vorhees: Aye, Mr. Huelsman: Aye, Mrs. Guingrich:  
Aye, Mr. Sell: Abstain    Approved

23-62

On a motion by Mr. Huber, seconded by Mr. Huelsman to exclude the storm shelter in the 7-12 Project Agreement.

VOTE: Mr. Huber: Aye, Mrs. Vorhees: Aye, Mr. Huelsman: Aye, Mrs. Guingrich:  
Aye, Mr. Sell: Aye    Approved

#### **INFORMATIONAL ITEMS**

1. Update Facilities Project: The PK-6 building project is coming along nicely. A committee is looking at the playground selection. The plan is to repurpose as much as can be of the current equipment to the new playground.

As far as the 7-12 building, individuals have met to talk about the interior design and what the interior should look like as well as what technology will be needed. The site design is also being reviewed, including where do we want the buses coming in, where do we want the students coming in, gathering input from the custodians and food services. A temporary soccer field has been created at Wright State, and there may need to be further decisions regarding soccer and where they can play during the construction.

2. Curriculum Update: work is currently being done on textbook adoptions taking place this year. Celina will join the ESC and Mercer County's countywide spelling bee this year. The district will also do their own spelling bee as we have in the past.

#### **EXECUTIVE SESSION – O.R.C. §121.22(G)**

23-63

On a motion by Mr. Huber, seconded by Mrs. Guingrich, that the following resolution be adopted:

**WHEREAS**, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- (G)(1) To consider one of more, as applicable, of the **check marked** items with respect to a public employee or official:

1. \_\_\_Appointment.
2. \_\_\_Employment.
3. \_\_\_Dismissal.
4. \_\_\_Discipline.
5. \_\_\_Promotion.
6. \_\_\_Demotion.
7. √ **Compensation.**
8. √ **Investigation of charges/complaints (unless public hearing requested).**

- (G)(2) To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

- (G)(3) **Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.**
- (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- (G)(5) **Matters required to be kept confidential by federal law or rules or state statutes.**
- (G)(6) Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Celina City School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) listed above.

And the roll being called on its adoption, the vote resulted as follows:

VOTE: Mr. Huber: Aye, Mrs. Guingrich: Aye, Mr. Huelsman: Aye, Mr. Sell: Aye, Mrs. Vorhees: Aye Approved

Thereupon, the President declared the resolution adopted.

At 7:02 p.m., the Board went into executive session.

The President declared the meeting back into regular session at 9:17 p.m.

23-64

On a motion by Mr. Huber, seconded by Mrs. Guingrich, that the resolution regarding the modification of a student suspension appeal be adopted:

VOTE: Mr. Huber: Aye, Mrs. Guingrich: Aye, Mr. Huelsman: Aye, Mr. Sell: Aye, Mrs. Vorhees: Aye Approved

Thereupon, the President declared the resolution adopted.

At 9:21 p.m., the Board returned to executive session.

The President declared the meeting back into regular session at 10:02 p.m.

With no other business, Mr. Sell adjourned the meeting at 10:03 p.m.

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Board President

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Treasurer